

## Submit an Agreement

The image illustrates the process of submitting an agreement through the IBISResearch system. It consists of three main screenshots with numbered callouts:

- 1:** From the 'My Inbox' dashboard, click the **Create Agreement** button.
- 2:** Complete the 'Agreement Upload' steps on the 'Creating New Agreement' page. To move to the next page, click **Continue**.
- 3:** On the last page, click **Finish**.
- 4:** On the left, click **Submit**.
- 5:** Click **OK** to accept the statement and submit the agreement.

1. From My Inbox, click the **Create Agreement** button.
2. Complete the pages. To move to the next page, click **Continue**. Use left navigator to jump to specific page.
3. On the last page, click **Finish**.
4. On the left, click **Submit**.
5. Click **OK** to accept the statement and submit the agreement.